

# LPG Submittable WORKFLOW

## Application Status

**NEW** ➡ Newly submitted application

**IN-PROGRESS** ➡ Application has been accessed by administrator

**ACCEPT** ➡ Application has been determined eligible for **Panelist Review**, acceptance notification sent

**DECLINE** ➡ Application has been determined ineligible for **Panelist Review**, **Decline Letter** sent OR Application has not been selected for funding once Panelist Review has been completed, **Decline Letter** sent

**COMPLETE** ➡ Funded, **Award Letter** sent, **Grant Agreement** sent and completed, **Final Report** completed, and **Award Tracking** complete

**ARCHIVE** ➡ Declined and Completed applications

## Review Stages

**ACCEPT** ➡ **Panelist Review Stage**

**Award Tracking Stage** ➡ **COMPLETE**

## Response Templates

**Award Letter**

**Decline Letter**

## Additional Forms

**Agreement and Request for First Payment** (Includes: Agreement Template, Request for First Payment Template, Changes in Scope Template [Attachment A], Amended Budget Template [Attachment B])

**Project Amendments** (Includes Changes in Scope Template [Attachment A] and Amended Budget Template [Attachment B])

**Final Report** (Includes NEA Reporting Requirements, Documentation of Expenditures, and Request for Final Payment Template)